ONLINE APPLICATION

FRESH	RENEWAL	DUPLICATE
Rs. 250	Rs. 150	Rs. 100

सत्यमेव जयते

GOVERNMENT OF INDIA
INDIA POST

भारतीय डाक
India Post

Application for Proof of Address Card

Please write the BLOCK LETTERS

Please affix recent stamp size colour photograph

1. Name of the applicant:

1(a). Nationality

2. Name of Father / Husband / Parent / Guardian / Other Relative (Please mention relationship):

3. Date of Birth (dd/mm/yyyy):

4. Current Postal Address with PIN Code:

5. Permanent Postal Address with PIN Code (if different from serial 4):

6. Date since residing in the address at serial 4:

7. If you are a tenant, please furnish particulars (address / telephone number / mobile number / email id) of the landlord or flat / apt owner's association:

8. Particulars of Employment identity (if employed), Please attach photo copy of ID card issued by the employer:

9. Address of the employer with email id:

Email id of the employer : _____

(Please turn overleaf)

10. Personal Particulars :

Telephone Number with area code | **Mobile Number** (9) | **Blood Group**

Personal marks of identification

11. Have you applied for Proof of Address Card from India Post earlier? **Yes** ☐ **No** ☐

12. **Fee prescribed :**

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Certified that the information furnished above is true to the best of my knowledge. The Proof of residence card issued on the basis of this application imposes no legal liability on India Post.

Place : _____

Date : _____

(Signature of the Applicant)

(FOR OFFICE USE ONLY)

Verified. Proof of Address Card may be issued.

(Signature of the PRI (P)

Receipt No. | **Date** | **For Rupees**

250
150
100

Serial number of Proof of Address Card issued | **Date of Issue**

(Signature of the POSTMASTER (HPO)

Acquittance for receipt.

Received the Proof of Address Card.

Serial number of Proof of Address Card issued | **Date of issue**

Place : _____

Date : _____

(Signature of the Applicant)

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ANNEXURE - II

भारतीय डाक
India Post

Please write in BLOCK LETTERS

Please affix recent stamp size colour photograph

1. Signature of the Applicant (please sign within the box):

2. Name of the applicant:

3. Current Postal Address with PIN Code:

4. Date of Birth (dd/mm/yyyy):

5. Contact telephone numbers:

Telephone Number with area code

Mobile Number 9

6. Blood Group:

(FOR OFFICE USE ONLY)

7. Name of the Head Post Office with PIN Code:

8. Designation of the Issuing Authority (please tick whichever applicable):

☐ **CHIEF POSTMASTER** ☐ **SENIOR POSTMASTER** ☐ **HEAD POSTMASTER**

9. Serial number of Proof of Address Card issued:

10. Date of issue:

11. Signature of the Issuing Authority (please sign within the box):

12. Incase of Renewal / Duplicate only :

(i) Serial Number of the Proof of Address card already issued:

(ii) Proof of Address Card Valid upto (dd/mm/yyyy):